



Coordinating Regional Primary Sector  
Policies for Boosting Innovation



Contract no. 030145

## Co-ordinating Regional Primary Sector Policies for Boosting Innovation

# CoRiN

Co-ordination Action

Support for the coherent development of policies  
Regions of Knowledge 2

### D7: CoRiN ASSESSMENT SYSTEM

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## INTRODUCTION

### Context

This document is the output of the task 4.1 of the CoRIn project, aiming at defining a common assessment system to be used to monitor and evaluate the implementation of Pilot Actions during the second part of the project.

It corresponds to the contractual Deliverable #7 (Assessment System) and has been drafted by

Euris srl (*responsible partner*),  
with support and approval of  
Regione Autonoma Friuli Venezia Giulia,  
Regione del Veneto,  
Regione Emilia-Romagna,  
National Agency of Fisheries and Aquaculture,  
Istrian Development Agency,  
Regional Development Agency Porin,  
University Incubator of Primorska Ltd.,  
Macedonia Research Centre  
(*Steering Committee members*)

### Aims of the activity

The general goal of the project is to increase the effectiveness of Regional Primary Sector interventions and impact on RTD investments.

After a first part of study and analysis, the second part of the project include the implementation of a set of concrete activities in involved Regions (Pilot Actions) to test proposed approaches and methodologies.

Aim of WP4 is to collect information and feed-backs from these Pilot Actions to refine and improve proposed methodologies. Task 4.1 had the goal to define a common methodology and common instruments used by all partner for this monitoring activity.

### Specific Objectives

Task *T4.1 – Assessment system definition* aims at defining a common and explicit assessment system for monitoring and evaluating project outputs during the Pilot Action period. It will represent a common methodology, applied by all partners for:

- (i) evaluating the effectiveness and applicability of proposed approaches;
- (ii) collecting indications and feed-backs from relevant users (stakeholders and partners) during Pilot Actions;
- (iii) monitoring evolutions in the context that could affect the effectiveness or feasibility of proposed approaches.

This document presents the logical framework underlying the proposed assessment system and the specific questionnaires and indicators to be used for evaluating implemented activities and for collecting users feed-backs. It also includes indications to partners on the usage of these instruments.

The usage of specific and common instruments for data collection and evaluation ensure greater effectiveness of assessment activity, coherence in the behaviour of various partners, possibility to exchange and compare information from different Regions, transparency in the whole process.

A second document (D13), delivered at the end of the project, will report on monitoring activities and data collected during the project course.

## **Method**

This document has been produced by the responsible partner (Euris) on the basis of its specific competence and experience in this field.

The proposed approach and the contents of the document have been presented to and accepted by other partners during a project meeting. A draft version of the document has been circulated among partners to collect comments and suggestions before to produce the final document.

# 1 CORIN ASSESSMENT METHODOLOGY

## 1.1 Introduction to monitoring

In a project, the definition of a proper monitoring system is necessary for keeping watch on the different activities, to check if the project is proceeding as planned and to anticipate problems instead of solving them afterward.

Every project, when transferred from paper to reality, is indeed subject to disturbances and unforeseen events that may cause an unsuccessful achievement of the fixed objectives, or an unexpected increment of costs or times. A correct monitoring of project activities and assessment of outputs allows to keep costs, times, and performance under controls (project efficiency), and to produce outputs with the expected quality (project effectiveness).

As illustrated in figure 1, continuous monitoring typically allows for re-orientation actions to be more immediate, limiting also the field of intervention. This means shorter time and smaller performance leap for making on-course corrections, making easier the achievement of the expected objectives.

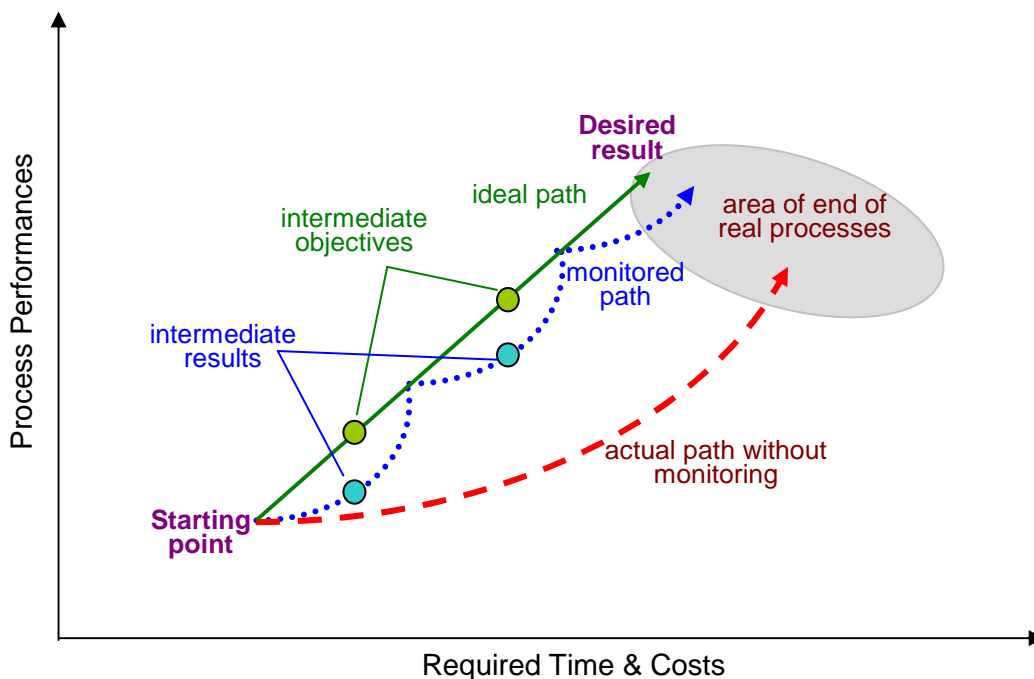


Fig. 1 – Typical evolution of a project, with and without proper monitoring

## 1.2 Assessment and Monitoring activities in the CoRIn project

In the CoRIn project, two different Work Packages deal with monitoring and assessment activities.

**WP6 – Project Management and quality assurance** includes monitoring activities in order to ensure the achievement of project objectives in relation to Time, Costs and Quality.

For *time* and *costs* monitoring, a simplified version of the Earned Value technique is applied. At the beginning of the project it was defined a detailed schedule of foreseen activities (see the Technical Annex), including the definition of responsibilities of each partner, intermediate results and milestones, and an estimation of costs and resources to be exploited. Then the project budget was further detailed per partner and per WP.

During the project, an internal accounting of project expenses is asked to all partners every 4-5 months. With the same deadlines, partners are also asked to produce contributions, deliverables and/or relations on their activities. With this information, the coordinator is able to regularly monitor the advancement of project activities per each partner, in relation to both timing and costs.

Moreover, applying the “Earned Value approach”, he/she has the possibility to analyse the causes of gaps between planned and actual expenses in a certain moment. A reduction of incurred expenses can indeed be caused by an increment of efficiency in doing project activities (positive event), or can be related to a delay in the project (negative event), or to a combination of both. The “Earned Value approach” allows a more complete analysis of variations that can occur during project course and allows an early warning of performance problems while there is time for corrective action.

Concerning *quality*, particular attention is given to monitor the process leading to the production of an output, in order to anticipate possible problems and misunderstanding before that they result in the production of a non-satisfactory output. We can talk about “quality of management”, i.e. the capability of the management to correctly communicate the objectives of the project and the instructions for reaching them, ensuring coordination and integration among the different partners. This element is particular important in a cooperative project, were different actors from different countries and with different competencies and backgrounds, remotely cooperate to achieve common objectives and produce common outputs.

In the CoRIn project, this quality is obtained through a set of actions aiming at reducing the risk of misunderstandings and communication lacks and ensuring an early detection of possible problems. These actions are:

- a) frequent formal and informal contacts among partners: Consortium Meetings are organised every about 4 month, with the participation of all project partners. Regular contacts are continuously maintained by e-mail (and strengthened by phone); personal contacts among partners from the same country are frequent, and the regular exchange of documents and pieces of information is ensured by the use of a project intranet made available to the consortium by the coordinator.
- b) operative objectives and individual tasks are defined for the whole project duration, but are reviewed every 4 months, with the occasion of the Consortium Meetings, or even more frequently if necessary. This assures that all partners are informed and aware of project objectives, roles and future activities within a medium-term horizon. At the

- same time, the frequent review of objectives ensures complete coherence with the real progresses of the project and allows early corrections in case of deviations or delays;
- c) all relevant decisions are recorded in the formal project documents (i.e. minutes, Management Report, internal deliverables), in order to avoid misunderstandings and uncertainty. All these documents are stored by the coordinator and are available for all partners through the project intranet;
  - d) for all relevant tasks, partners are required to provide intermediate results and draft documents, which are reviewed by the task and/or WP leader, by the project coordinator, and eventually by other partners. This allows for an early detection of any problem, deviation, misunderstanding or non-alignment between original expectations and obtained results, giving the time and the opportunity for corrective actions.

While WP6 includes monitoring actions referred to all project activities, **WP4 – Evaluation and refinement** is specifically dedicated to assess the feasibility and validity of the solutions for a better inclusion of RTD dimension in Regional Primary Sector policies, proposed within the project. This evaluation will be done during the Pilot Actions period, collecting feedbacks and indications about implemented actions from project partners and other involved stakeholders.

The task *T4.2 – Methodologies evaluation and Monitoring* will be dedicated to assessment activities. It is led by MARC and involves all partners. This document describes the methodology and the instruments (the Assessment system) that will be used within WP4 to carry out the evaluation.

### 1.3 Components and rationale of assessment activities

As already told, for assessment activities each partner will collect the relevant data and feedbacks in its area. It is thus necessary to define common instructions and instrument that can be applied by all partners, to ensure the completeness and coherence and comparability of results.

The definition of an assessment system is a complex work with, typically, multiple objectives and bonds. In the CoRIn project, the following aspects have been considered as the most important for the definition of an effective assessment system:

1. Adaptability: different kind of Pilot Actions will be implemented in the different regions and at trans-regional level. Assessment activity must consider all these activities.
2. Timeliness: the project duration is limited. If assessment data and feedbacks are not available shortly after the implementation of an activity, their utility for the consortium would be scarce.
3. Completeness: the CoRIn project deals with a complex and quite innovative subject. For our purposes it is important, also in assessment activities, not to lose possible relevant indications or suggestions.

Starting from these needs, the developed assessment system for CoRIn is composed by a set of **questionnaires** that will be used to evaluate the three main component of Pilot Actions:

- Assessment questionnaire for Regional Pilot Actions
- Assessment questionnaire for Trans-Regional Pilot Actions – Database

- Assessment questionnaire for Trans-Regional Pilot Actions – other actions

The instrument of the questionnaire has been selected because it allows a good level of flexibility. Three different questionnaires have been prepared coherently with the decided structure of WP3. They include both quantitative and qualitative (open) questions, responding to the need of completeness.

To reduce the required time for the assessment activity, questionnaires have been designed for being compiled directly by project partners based on information they have, plus information they have to collect from stakeholders involved in Pilot Actions (self-assessment). Finally, to ensure timeliness and usability of collected information, partners will be asked to compile the questionnaires periodically, to provide both intermediate and final evaluations.

## 2 ASSESSMENT INSTRUMENTS

In this chapter, the questionnaires to be used for assessing the different components of Pilot Actions are reported. For each one, the first page reports instruction and indications for the filling in.

### 2.1 Assessment questionnaire for *Regional* Pilot Actions

#### **What**

Assessment of Regional Pilot Actions, like Focus Tables, meetings, and such.

#### **Who**

The questionnaire has to be compiled directly by the partner that implements the action (self-assessment), not by the single participants to the action.

#### **How**

The questionnaire has to be compiled in English and in electronic form.

Please answer to as many questions as possible, compatibly with the type of action implemented and the status of the implementation.

Feed-backs and information received by participants shall be considered in compiling some parts of the questionnaire. *Even if not mandatory, it is suggested to submit a light version of this questionnaire directly to meeting participants, to collect their impressions on the initiative. See ANNEX 1.*

#### **When**

The questionnaire has to be compiled two or more times:

- Intermediate evaluation(s), during the implementation of the action (timing to be communicated by the task leader);
- Final evaluation, at the end of the Pilot Action.



### 3. ORGANISATIONAL ASPECTS

3.a The decided **number of meetings** was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

3.b Which was the planned **duration** of each meeting? \_\_\_\_\_

This duration was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

3.c The **number of participants** to each meeting was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

3.d The **nature of participants** (=policy makers, researchers, ...) was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

3.e **Where** were the meetings organised? \_\_\_\_\_

This venue was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

3.f Do you have any **suggestion** for improving organisational aspects?

### 4. IMPLEMENTATION

4.a According to your feeling and to received feedbacks... (1= not at all, 5= very much)

did **participants appreciate** the initiative? \_\_\_\_\_

were they **interested** in the theme of increasing research investments? \_\_\_\_\_

Any suggestion for improving their satisfaction? \_\_\_\_\_

4.b Did participants **contributed** actively to the discussion? (1= not at all, 5= very much) \_\_\_\_\_

Any suggestion for strengthening participation? \_\_\_\_\_

4.c Were discussed themes **relevant** for CoRin purposes? (1= not at all, 5= very much) \_\_\_\_\_

Any suggestion for ensuring relevance? \_\_\_\_\_

4.d Do you think the initiative should be **repeated**?

yes, periodically → how often? \_\_\_\_\_

yes, but only in special cases → when? \_\_\_\_\_

no, because there is no need

no, because the instrument is ineffective

no, because participation is too limited / stakeholders are not interested

no, because organisation is too complex / too expensive

no, for other reasons → specify \_\_\_\_\_

4.e Do you think the same approach would be useful for policy making in **other contexts**?

no     yes

→ In which sectors? (multiple choice)

ichthyic sector

agriculture

forestry

other fields outside Primary Sector → examples \_\_\_\_\_

→ For which decisional levels? (consider the structure of your own country) (multiple choice)

sub-regional level

regional level

national level

international level

## 5. EFFECTIVENESS

Based on your feeling and received feedbacks, indicate how much your initiative contributed to the following objectives: (1= didn't contribute, 5= drastically contributed)

5.a Increased **attention of policy makers** towards research and innovation themes \_\_\_\_\_

5.b Increased **capability** of policy makers to impact on R&I activities and investments \_\_\_\_\_

5.c Increased **knowledge of policy makers** about enterprises' needs concerning R&I \_\_\_\_\_

5.d Increased **attention of enterprises** towards research and innovation themes \_\_\_\_\_

5.e Increased **knowledge** of enterprises and research actors about R&I opportunities \_\_\_\_\_

5.f Creation of **contacts** and relations between different actors involved in R&I \_\_\_\_\_

5.g Which **results** have you achieved with your initiative?

5.h How will this **impact** the policy making and/or the enterprises and research actors behaviour in the short and mid term (1-3 years)?

## **2.2 Assessment questionnaire for *Trans-Regional* Pilot Actions – Database**

### **What**

Assessment of the developed common Database.

### **Who**

All partners are asked to compile the questionnaire.

The questionnaire has to be compiled by the person(s) more involved in the usage of the database. If persons external from partner organisations are involved in the usage or in the filling in of the database (ex. consultants, persons from other organisations, stakeholders, etc...), their opinion should also be considered in compiling the questionnaire.

### **How**

The questionnaire has to be compiled in English and in electronic form.

Please answer to as many questions as possible, compatibly with the status of the implementation.

### **When**

The questionnaire has to be compiled two or more times:

- Intermediate evaluation(s), during the implementation of the action (timing to be communicated by the task leader);
- Final evaluation, at the end of the Pilot Action.

## Assessment questionnaire for *Trans-regional Pilot Actions* – Database –

Partner: \_\_\_\_\_

Date: \_\_\_\_\_

Implemented Action: COMMON DATABASE OF RESEARCH PROJECTS

Status of Implementation:  Planning Phase  On Going  Completed

### 1. GLOBAL JUDGMENT

1.a Altogether, **how do you judge** the initiative of the database?  
(1= very negatively, 5= very positively) \_\_\_\_\_

1.b Please **explain / comment** your judgment:

### 2. CONSIDERED DATA

2.a The decided **database structure** was:  appropriate  not appropriate  
If not appropriate, why? \_\_\_\_\_

2.b Any missing data/information should be **added**? Which ones?  
\_\_\_\_\_

2.c Any asked data/information should be **removed**? Which ones?  
\_\_\_\_\_

2.d **How difficult** is it for you to collect required data for populating the database?  
(1= very difficult, 5 = very easy) \_\_\_\_\_

Notes /  
suggestions: \_\_\_\_\_

2.e **Who** has these data in your Region or Country (*ex. public administrations, research actors, enterprises, dedicated offices, ...*)?  
\_\_\_\_\_

2.f In **which form** these data are available (*ex. papery documents, electronic documents, databases, ...*)?  
\_\_\_\_\_

### 3. FUNCTIONAL FEATURES

How do you judge the following aspects of the tool? Give a vote and briefly comment

- 3.a **Ease of use** of the system for data input (1= very difficult, 5 = very easy) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.b **Time required** (system efficiency) for data input (1= very long, 5 = very efficient) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.c **Completeness** of functions for data input (1= very sketchy, 5 = very complete) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.d **Ease of use** of the system for consultation (1= very difficult, 5 = very easy) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.e **Time required** (system efficiency) for consultation (1= very long, 5 = very efficient) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.f **Completeness** of functions for consultation (1= very sketchy, 5 = very complete) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.g Clarity of reporting **outputs** (1= very unclear, 5 = very clear) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_
- 3.h Level of allowed **customisation** (1= completely inadequate, 5 = completely adequate) \_\_\_\_\_  
Notes / suggestions: \_\_\_\_\_

### 4. USAGE

- 4.a **Up to now**, in your Region / Country, the database has been used by persons from which institutions?
- |   | data input | consultation | both |
|---|------------|--------------|------|
| Public Authority, Primary Sector area (including Ichthyic sector):  | [ ]        | [ ]          | [ ]  |
| Public Authority, other areas/directorates:   | [ ]        | [ ]          | [ ]  |
| Business Associations:  | [ ]        | [ ]          | [ ]  |
| Single Enterprises:   | [ ]        | [ ]          | [ ]  |
| Public research centres & Universities:   | [ ]        | [ ]          | [ ]  |
| Private research centres:   | [ ]        | [ ]          | [ ]  |
| Agencies for development or innovation (ex. development agencies, technology transfer centres, innovation centres): | [ ]        | [ ]          | [ ]  |
| Other ( <i>specify</i> _____):  | [ ]        | [ ]          | [ ]  |

4.b **For an optimal usage**, which kind of persons you think should use the database?

	data input	consultation	both
Public Authority, Primary Sector area (including Ichthyic sector):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Authority, other areas/directorates:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Associations:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Single Enterprises:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public research centres & Universities:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private research centres:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agencies for development or innovation (ex. development agencies, technology transfer centres, innovation centres):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other ( <i>specify</i> _____):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4.c Do you think such an instrument would be useful for policy making in **other contexts**?

no  yes

→ In which sectors? (multiple choice)

ichthyic sector

agriculture

forestry

other fields outside Primary Sector → examples \_\_\_\_\_

→ For which decisional levels? (consider the structure of your own country) (multiple choice)

sub-regional level

regional level

national level

international level

## 5. EFFECTIVENESS

Based on your feeling and received feedbacks, indicate how the common database contributed to the following objectives: (1= didn't contribute, 5= drastically contributed)

- 5.a Increased **attention of policy makers** towards research and innovation themes \_\_\_\_\_
- 5.b Increased **capability** of policy makers to impact on R&I activities and investments \_\_\_\_\_
- 5.c Increased **knowledge of policy makers** about enterprises' needs concerning R&I \_\_\_\_\_
- 5.d Increased **attention of enterprises** towards research and innovation themes \_\_\_\_\_
- 5.e Increased **knowledge** of enterprises and research actors about R&I opportunities \_\_\_\_\_
- 5.f Creation of **contacts** and relations between different actors involved in R&I \_\_\_\_\_

5.g On your idea, which are the most relevant **results** and the **strength points** of this initiative?

5.h How will this **impact** the policy making and/or the enterprises and research actors behaviour in the short and mid term (1-3 years)?

## 2.3 Assessment questionnaire for *Trans-Regional Pilot Actions* – other activities

### What

Assessment of other trans-regional Pilot-Actions:

- Trans-Regional networking system between policy-makers of Northern Adriatic area (RV, FVG, RER, IDA, Porin, UIP) in order to coordinated actions for R&D funding.
- Set-up of a trans-national working group among project partners on strategies and opportunities for a better and more efficient use of new Structural Funds for fishery (period 2007/2013) in supporting RTD investments.

Please compile one questionnaire for each considered action

### Who

All partners are asked to compile the questionnaire.

The questionnaire has to be compiled by the person(s) more involved in the common activities. If persons external from partner organisations are involved in the usage or in the filling in of the database (ex. consultants, persons from other organisations, stakeholders, etc...), their opinion should also be considered in compiling the questionnaire.

### How

The questionnaire has to be compiled in English and in electronic form.

Please answer to as many questions as possible, compatibly with the status of the implementation.

### When

The questionnaire has to be compiled two or more times:

- Intermediate evaluation(s), during the implementation of the action (timing to be communicated by the task leader);
- Final evaluation, at the end of the Pilot Action.

## Assessment questionnaire for *Trans-regional Pilot Actions* – Other activities –

Partner: \_\_\_\_\_

Date: \_\_\_\_\_

Considered Action:     Trans-Regional networking system between policy-makers of Northern Adriatic area for R&D funding.

Trans-national working group among project partners on new Structural Funds for fishery (2007-2013).

Status of Implementation:     Planning Phase     On Going     Completed

### 1. GLOBAL JUDGMENT

1.a Altogether, **how do you judge** the initiative?  
(1= complete failure, 5= complete success) \_\_\_\_\_

1.b Please **explain / comment** your judgment:

### 2. ORGANISATIONAL ASPECTS & IMPLEMENTATION

2.a The decided **collaboration instruments** (ex. direct meetings, documents sharing, etc..) was:     appropriate     not appropriate  
If not appropriate, why? \_\_\_\_\_

2.b The **frequency of contacts** had during the initiative was:     appropriate     not appropriate  
If not appropriate, why? \_\_\_\_\_

2.c The **number of regions/countries** involved in the action was:     appropriate     not appropriate  
If not appropriate, why? \_\_\_\_\_

2.d The **type of regions/countries** involved in the action was:     appropriate     not appropriate  
If not appropriate, why? \_\_\_\_\_

2.e The **nature of persons** (=policy makers, researchers, ...) involved in the action was:     appropriate     not appropriate  
If not appropriate, why? \_\_\_\_\_

2.f The **number of persons** involved in the action was:     appropriate     not appropriate  
If not appropriate, why? \_\_\_\_\_

2.g The **duration** of the action was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

2.h The **timing** of the action was:  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

2.i Do you have any **suggestion** for improving organisation and implementation?

2.j Do you think the initiative should be **continued** after the end of CoRiN Pilot Actions?

yes, the initiative could be something “permanent”

yes, the initiative should be repeated periodically → how often? \_\_\_\_\_

yes, the initiative should be repeated in special cases → when? \_\_\_\_\_

no, because there is no need

no, because the instrument is ineffective

no, because participation is too limited / commitment is insufficient

no, because organisation is too complex / too expensive

no, for other reasons → specify \_\_\_\_\_

2.k Do you think the same approach would be useful for policy making in **other contexts**?

no  yes

→ In which sectors? (multiple choice)

ichthyic sector

agriculture

forestry

other fields outside Primary Sector → examples \_\_\_\_\_

→ For which decisional levels? (multiple choice)

sub-regional level

regional level

national level

international level

### 3. EFFECTIVENESS

Based on your feeling and received feedbacks, indicate how much your initiative contributed to the following objectives: (1= didn't contribute, 5= drastically contributed)

- 3.a Increased **attention of policy makers** towards research and innovation themes \_\_\_\_\_
- 3.b Increased **capability** of policy makers to impact on R&I activities and investments \_\_\_\_\_
- 3.c Increased **knowledge of policy makers** about enterprises' needs concerning R&I \_\_\_\_\_
- 3.d Increased **attention of enterprises** towards research and innovation themes \_\_\_\_\_
- 3.e Increased **knowledge** of enterprises and research actors about R&I opportunities \_\_\_\_\_
- 3.f Creation of **contacts** and relations between different actors involved in R&I \_\_\_\_\_

3.g On your idea, which are the most relevant **results** and the **strength points** of this initiative?

3.h How will this **impact** the policy making and/or the enterprises and research actors behaviour in the short and mid term (1-3 years)?

### 3 ANNEX 1 – EXAMPLE OF QUESTIONNAIRE FOR THE PARTICIPANTS TO A MEETING

#### **What**

This is an *example* of the possible structure of an evaluation questionnaire to submit to the participants to a meeting, a focus table or a workshop, to collect their feelings and feedbacks on implemented action.

Partner are suggested to use this or a similar instrument for the participants of Regional Pilot Actions.

#### **Who**

The questionnaire has to be compiled by the single participants to the action.

#### **How**

The questionnaire has to be translated and submitted in local language. Answers will then be used by the partner to compile its own assessment questionnaire and for the follow up of its Pilot Action.

#### **When**

At the end of meetings and events.

## Evaluation questionnaire

**1.a Which kind of institution do you represent?**

- Public Authority, Primary Sector area (including Ichthyic sector)
- Public Authority, other areas/directorates
- Business Associations
- Single Enterprise
- Public research centre / University
- Private research centre
- Agency for development or innovation (ex. development agencies, technology transfer centres, innovation centres)
- Other (specify \_\_\_\_\_)

**2.a Altogether, how do you judge the initiative?**

(1= complete failure, 5= complete success) \_\_\_\_\_

**2.b Please explain / comment your judgment:**

**3.a Where you interested in the theme addressed?**

(1= not at all, 5= very much) \_\_\_\_\_

Comments: \_\_\_\_\_

**3.b How do you judge the interventions / discussion?** (1= very poor, 5= very interesting)

\_\_\_\_\_

Comments: \_\_\_\_\_

**3.c The duration of the initiative was:**  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

**3.d The number of participants was:**  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

**3.e The nature of participants** (=policy makers, researchers, ...) was:

appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

**3.f The organisation of the initiative was:**  appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

**3.g The supporting material and information provided to participants was:**

appropriate  not appropriate

If not appropriate, why? \_\_\_\_\_

4.a Do you think the initiative should be **repeated**?

yes, periodically → how often? \_\_\_\_\_

yes, but only in special cases → when? \_\_\_\_\_

no, because there is no need

no, because the instrument is ineffective

no, because participation is too limited / stakeholders are not interested

no, because organisation is too complex / too expensive

no, for other reasons → specify \_\_\_\_\_

4.b Do you think the same approach would be useful for policy making in **other contexts**?

no     yes

→ In which sectors? (multiple choice)

ichthyic sector

agriculture

forestry

other fields outside Primary Sector → examples \_\_\_\_\_

→ For which decisional levels? (consider the structure of your own country) (multiple choice)

sub-regional level

regional level

national level

international level

How much do you think this initiative contributed to the following objectives?

(1= didn't contribute, 5= drastically contributed)

5.a Increased **attention of policy makers** towards research and innovation themes \_\_\_\_\_

5.b Increased **capability** of policy makers to impact on R&I activities and investments \_\_\_\_\_

5.c Increased **knowledge of policy makers** about enterprises' needs concerning R&I \_\_\_\_\_

5.d Increased **attention of enterprises** towards research and innovation themes \_\_\_\_\_

5.e Increased **knowledge** of enterprises and research actors about R&I opportunities \_\_\_\_\_

5.f Creation of **contacts** and relations between different actors involved in R&I \_\_\_\_\_

6.g Any **suggestion** for improving the initiative?